

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: February 27, 2012
TIME: 4:30 p.m.
PLACE: Battell Center Community Room
PRESENT: Reg Wagle, Carolyn Teeter, Ellen West, Bob Shriner & Michael Bergin
ALSO PRESENT: Terry Zeller, Michelle Wotring, and Robert C. Beutter, Esq.

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle called for approval of the minutes for the February 13th regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as presented, and Mr. Bergin seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time..

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NEW BUSINESS:

Mr. Zeller provided an analysis of the proposed changes to the daily golf fees for 2012. The Board reviewed the proposed fees and tabled the vote until March 13th so that the golf subcommittee could meet, discuss and provide a recommendation on the matter.

Mr. Zeller discussed making a slight change to the Salary Ordinance whereby the position titled, "Battell Center Building Coordinator" would be changed to "Program Coordinator". Mrs. Teeter moved to approve the title change and Mrs. West seconded it. The motion carried unanimously.

Mrs. Wotring advised the Board that the Recreation Division had in the past allowed little leagues with parks within the Mishawaka City Limits (MBSA and Mishawaka LL) 5 free field practices per team. As adult softball had changed from 5 to 3 free practices, the department felt that free practices should be consistent across the board. Mrs. Teeter moved to approve changing the number of free practices to 3 from 5 and Mr. Bergin seconded it. The motion carried unanimously.

Mrs. Wotring requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2012-00000047	\$83.50
2012-00000055	\$149.78
2012-00000057	\$8,128.52

Mrs. Teeter moved to approve the claims presented on the above dockets. Mr. Shriner seconded the motion. The motion carried unanimously.

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SUPERINTENDENT'S REPORT:

Mr. Zeller gave the Superintendent's Report for the meeting which discussed potential upcoming changes in language for the facility rental contracts. He also indicated that the next meeting would include division supervisors.

Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Bergin seconded the motion. The motion carried unanimously.

Meeting was adjourned at 5:01 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary